



Meeting Agenda - **Tuesday, Oct 8, 2019 - 6:00pm NHS Learning Commons**

Meeting dates - 2019 - Oct 8 (AGM), Nov 5, Dec 10 / 2020 - Jan 14, Feb 11, Mar 10, Apr 14, May 12

Meeting called to order at 6:05

Attendees Tanya Pomaranski, Kimberley Funk, Graham Sereda, Mark Lebar (teacher rep), Christa Cooper, Mira Salter, Lesley Reimer, Kierra Derksen(StucCo rep)

Chair Report (Tanya Pomaranski)

- Welcome here / intros around the table
- Previous Minutes
- **AGM Purpose**
 - Elect a new Council / Acclamation of positions ratified
 - Receive Financials / Attend to new/ongoing business
- **Governance**
 - Constitution – Lesley and Tanya signed
 - Policies - updated post AGM; copy maintained w/ PAC Secretary; available on request.
 - Online Meetings-Tabled for now as Kimberley feels we don't have an overabundance of parents coming to meetings so currently no need to offer this service
 - Parent Involvement form – a way to find out who wants to donate product time or money
 - PAC Kiosks - Nov 14 - Parent-Teacher – ½ hr shifts available
- **Student Involvement** - StuCo Rep Kierra gave us an outlook at what they are working on
 - Pizza day and working on the kinks of pre ordering
 - Terry fox –not a lot of participation raised @116 joint with NMS
 - Offering school clothing through Home Run sports no money in it for them but promoting school spirit
 - Showed definite interest in working together on canteens

Principal's Report (Kimberley Funk)

- Presented and reviewed at each meeting
 - School Dance policy update – Kimberley will look into if this has been updated in writing
 - Board games supply - grant opportunity and Mark has just received what he ordered and will keep us updated on what may be needed
 - Volunteer inquiry - youth pastor request passed on to Kimberley but it is one of three that she has received
 - Spoke about what has been going well, challenges and what the school is looking forward too
 - Feels that everyone has been patient, flexible and accommodating with new school
 - Peanut butter and alcohol ticket concerns were addressed and didn't go any further.
 - Students and staff enjoying the space
 - NHS operated their daily routines with no bells and Kimberley feels this is working well and is more like a University environment. All clocks are digital in the school and are in total sync
 - Some challenges are busing of the band kids to NMS, getting to know the fire drill and lock down procedures, parking, some millwork around the school that is missing
 - It is a year of firsts
 - Looking forward to grand opening slated for Oct 29 10-2 and Pac will bring greetings



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Financial Report *(Mira Salter)*

- **Budget 2019-2020 Review - AGM**
 - tracking for large initiative fundraising accts; lotteries fundraising / use of profits
 - Motion to pass/finalize; carried
- **Online Banking** - available; 2 signor process required which also allows us to offer e transfer
 - BigWay Acct - tbd
- **HSD Tax Receipt Plan** - update
 - HSD guidelines reviewed; PAC will manage accordingly on request
- **Bigway Account, Raffle Account and NCI PAC Wrap Up** - Close out Financials *(Lesley Reimer)*

Communication Report *(Leslie Bardal /Cyndi Wiebe / Tanya Pomaranski)*

- **Bi-Wkly Bright Arrow Emails**
 - Tweaks in formatting to come. Bright arrow is very simplistic and doesn't allow for our current intended format. PAC reminders via Social media
 - Distributions - Sep 9, 23 and Oct 7; PDF copies posted on PAC News tab
 - Kimberley has asked for us to look into doing these distributions on a monthly versus bi weekly basis
 - Next message includes Meetings, Bingo/Raffle updates, Web Page, Volunteers, Community Profile, Grade Reps, Staff Appreciation
- **Social Media - FB (via Parent Volunteer)**
 - Volunteer Shout outs, Events, Mtg Reminders
 - Graham is in charge of snapchat messaging
 - Kimberley does the Instagram posts which are linked to Twitter and so they are identical - School Account – She will look into if we can post on this or if we as PAC are allowed to have our own account
- **Parent Resources (PAC Web Page)**
 - Volunteers need to create content for
 - PAC FAQs (tbd), Driver's Ed (Mira), Grade 9 Welcome (tbd), Grad Parent Committee (tbd).
 - Comm team - tweak/edit, coordinate School Review.

Fundraising Report *(Event Leads)*

- **Canteen Sales Proposal** - PAC canteen for tournament events
 - Nov 1 & 2 - JV Girls; Nov 8 & 9 - V Boys, Dec 13 & 14, Jan 17 & 18, Jan 31 & Feb 1
 - All definitely in favor for this and running with different committees within the school
 - Lesley will look into a menu and prices. We will coordinate with phys ed teachers to distribute to visiting teams
 - Christa has offered her help with pricing
- **Bingo - Oct 19** *(Lorinda Huebert/Lesley Reimer)*
 - License approved; posters up; volunteers, decorations, sponsors & prizes needed
 - Canteen order, event shout outs; LGA Acct Summary - in progress



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- **Raffle - Spirits of the Season Tickets - Sept-Dec 10** (Lesley Reimer)
 - License approved, Raffle account in progress; ~50% selling/grade; ticket #s @ (2200)
 - Community Events Sales dates in progress - confirmed - Whitetail Market
 - Nov 1 & 2 - JV Girls, Nov 8 & 9- VBoys - confirm; then recruit volunteers
 - Raffle 2020 - research underway

Program Support *(Executive)*

- **Green Space - what are the goals this year?**
 - **Short term- 1-3yrs**
 - Bike racks (more exist, implementation comes later – no need for additional)
 - Storage Shed (sponsored when ready), benches (sponsor available), trees/greenery (grants available), planters/plants, Outdoor classroom – design/plan - tbd
 - **Long-term (3+yrs)**
 - Paved Oval Track, outdoor canopy, electronic signage (Marquis)
 - Grant writing (including HSD \$2500), planning and budget #s
- **Food Committee**
 - Morning Snack Pgm - stock cupboards extended - October. 50 jar goal before we draw.
 - School admin is ready to go when PAC is. We will continue stocking plan until the end of October and discuss rollout at that time. Lesley waiting on bread pricing.
 - New B's cafe / Freshii - hot lunch pgm research underway (Lesley Reimer)
 - w/o parent volunteers / depending on program design/support – interested in more information to add to the weekly menu
 - Looking at operating a different lunch option on Fridays running on a monthly basis
 - BBQ - Spring 2020 - Corp ask letters underway (Lesley R/Tanya)
- **Staff Appreciation (Nov 14 / Spring 2020)**
 - Date is acceptable. Need Confirm menu and timeline for Bus drivers, EAs and Staff.
 - Exec will discuss offline and arrange with follow up confirmations.
 - Spring date - TBD
- **myBlueprint / Student of the Month**
 - myBlueprint – Kimberley feels that they will run my blueprint but not student of the month so we will not need to help here at this time
- **SWAT/SWAG**
 - PAC Support – tbd – could assist through Canteens
- **Grade 9 Welcome - Parent Tour/Orientation - 2020**
 - TBD - date, how PAC is involved/supports – School is responsible, PAC could speak to the NHS PAC program and how we fit in the school structure.
- **Grad Support**
 - Awards/Scholarships - who do we work with for eligibility requirements (2 x \$250)
 - Dinner tix cost coverage for graduates / other top-up support - tbd?