



Meeting MINUTES - **Tuesday, April 14, 2020 - 6:00pm NHS Online Meeting**

Meeting dates - 2020 - May 12 (Virtual), Sep 15 (Annual Plan), Oct 13 (AGM)

Attendees - Tanya Pomaranski, Lesley Reimer, Christa Cooper, Debbie Blair

Regrets - Mira Salter, Kimberley Funk, Graham Sereda, Mark Lebar

Chair Report *(Tanya Pomaranski)*

- Welcomed everyone online; introduction with Debbie (Snack Pgm Coordinator).
- Previous Minutes; Lesley to resend; motion to pass and post both March and April given the COVID environment.
- **Governance**
 - New year meeting dates submitted to Kimberley & Graham; waiting on approval.
 - Annual Planning - April 20 - virtual meeting invitation delivered.
- **Student Involvement - rotation complete**
 - PAC provided finalized financials and a cheque to administration for SLT in March.
 - No further activity given school closures.
 - New year program/support considered in PAC Annual planning; follow up for Sep planning. Tanya to email:
 - Richard - tournament dates?
 - Adrienne - SLT support - similar agreement for the new year?

Principal's Report *(Kimberley Funk)*

- Presented and reviewed at each meeting - no update given school closures

Financial Report *(Mira Salter)*

- **Monthly Budget Rpt** *(Mira)*
 - Mira uploaded to PAC drive; report account activity/balances remain static from March.
 - HSD reporting requirements - Nov, Feb, May; include updates from LGCA accts

Communication Report *(Leslie Bardal /Cyndi Wiebe / Tanya Pomaranski)*

- **Bright Arrow emails to parents** - No email to parents only a pdf posted on PAC>News Tab
- **PAC Social Media - FB (via Parent Volunteer)** - Volunteer Shoutouts continue with raffle event
- **Parent Resources** - Volunteers create; comm tm reviews; school review/approve post. PAC will continue to work on these documents during the coming months and within the Annual Planning process.
 - PAC FAQs (Tanya - in-progress), Driver's Ed (Mira - in-progress), Grade 9 Welcome (Tanya - not started), Grad Parent Committee (tbd), Emergency Response Plan (tbd).

Fundraising Report *(Event Leads)*

- **Corp Ask Letters** *(Tanya Pomaranski/ Lesley Reimer)*
 - Science lab - hydroponic indoor garden for science lab estimate needed. Tanya to circle to back Graham.



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- **Canteen Sales** (*Lesley Reimer/Christa Cooper*)
 - New year program/support considered in PAC Annual planning; follow up once we know the potential schedule. Consider the volleyball schedule for sure.
 - Executive provided an overview of the program to Debbie for further clarification.
- **Raffle - Spirits of the Season Tickets - February - May 12** (*Lesley Reimer/Lorinda Huebert*)
 - Spring Raffle 2020 - online 50/50; Jackpot @ \$842. Continue fundraiser. Bump social media messaging for momentum
 - Funding Change reporting in progress.
 - Amended application with draw location / profit use adjustment ready for submission.
 - Live draw on FB event - May 12 @ 6pm via Fundraising Chair.

Program Support

- **Green Space, School, Student Support**
 - Tanya working on the priority document that identifies future wish lists/projects.
 - PAC would like to have the hydroponic indoor garden project estimate if we can. Lesley to follow up on Corp Ask.
 - The longer-term projects will be considered **on hold** until school closures are lifted; we will continue in future planning mode only and when school resumes, we will continue to:
 - Review Goals / Plan document - review @ each mtg with Admin as priorities evolve for:
 - Short term- first priority - (1-2yrs)
 - Short term - 2nd priority - (2-3 yrs)
 - Long-term - (3+yrs)
 - Grant writing (includes annual HSD \$2500), planning/ budget #s for each priority
- **Food Committee** (*Lesley Reimer*)
 - Morning Snack Pgm Update - (*Debbie Blair*)
 - Pgm on hold during school COVID closures. Financials reconciled
 - MB Child Nutrition Grant app submitted today (April 14). Debbie to provide copies to NHS PAC email for retention.
 - Grant will not fund the entire program. Debbie to plan a monthly budget for the school year pgm and annual planning.
 - Fundraising/donation pgm considerations discussed. Could we do a monthly community donation/drive - e.g. this month we need XX bags of apples?
 - Debbie to plan out what that could look like to help offset costs.
 - Lesley to look at Corp Asks / for either monthly, quarterly or annual prize?
 - Committee handbook and meal planning in progress for annual planning.
 - 3 volunteers - determine schedule for startup in Sep; Tanya to email Admin to consider a Canteen cleanup date.
 - Freshii - Freshii/Chicken Chef owner; on hold until Aug for Sep start-up.



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- **Staff Appreciation - April 23 2020** (*Christa Cooper*)
 - Consider the event cancelled. Tanya to email Admin to consider a Canteen cleanup date.

- **Grade 9 Welcome - Parent Tour/ School & PAC Orientation - 2020** (*Tanya Pomaranski*)
 - PAC will continue working on documents for Parent Resources; school review prior to post.

- **Grad - PAC Support** (*Tanya Pomaranski/Lesley Reimer*)
 - Graduation events and support on hold until further notice and confirmations.