



Meeting MINUTES- **Tuesday, Oct 13, 2020 - 6:00pm Virtual Meeting**

Meeting dates - 2020 - Nov 10, Dec 8 / 2021 - Jan 12, Feb 9, Mar 9, Apr 13, May 11

Attendees - Kimberley Funk, Tanya Pomaranski, Lesley Reimer, Mira Salter and Christa Cooper

## Chair Report *(Tanya Pomaranski)*

- Welcome back
- **Governance**
  - AGM Prep - Constitution (approve), Policies, Handbooks/Event Plans
  - A year to review/adapt/update as needed
  - Lesley and Tanya to sign

## Principal's Report *(Kimberley Funk)*

- Presented and reviewed at each meeting –
- Kimberley asked if the monthly message she creates to all parents can be used as her report
- We agreed that this will work

## Financial Report *(Mira Salter)*

- Draft Interim Budget 2020-2021 - AGM review; include known costs. Discuss unknowns and plan
- Not much change in account due to inactivity

## Communication Report *(Tanya Pomaranski//Cyndi Wiebe)*

- **Web Page Updates** - Constitution - post signed copy
- **Monthly PAC News** - Bright Arrow Email. Prep Oct update; review frequency with NHS Admin
  - Monthly Pac news Kimberley suggested not as often is needed. Perhaps something more like 2 or 3 times per semester as there is just a lot of information going out to the parents right now
- **Social Media** HSD to confirm PAC practices
  - Following the communication policy with practices and guidelines to start an account
- **Parent Resources** (PAC Web Page) - create/update through the year

## Fundraising Report *(Event Leads)*

- **Raffle - 2020-2021** - (Lorinda Huebert/Lesley Reimer)
  - Pivot/Shift given return to school plan; discuss collaboration
  - Sponsorship Update - Science Lab progress (Lesley Reimer)
  - We will get some numbers on the lab and look into grant support
  - School is trying to be sensitive to fundraising and the environment we are in with people, maybe not having extra funds.
- **Canteen 2020-21** - (Lesley Reimer/Christa Cooper)
  - Canteen closed - on hold until further notice from NHS Office
  - Staff will look into our cupboards and what is expiring to be donated as we did last year
  - Hanover has said no tournaments or provincials will be held in sports this year



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**Program Support** *(Executive)*

- **Green Space**
  - Review Short and Long Term wish list; update as needed
  - Debbie/Tanya to create and maintain grant information for future requests
  - Beach volleyball court added to long term goal
  
- **Food Committee** *(Executive/Debbie)*
  - Canteen closed - on hold until further notice from NHS Office
  
- **Support & Appreciation** *(Executive/Christa)*
  - Discuss options with NHS in October
  - Look at student appreciation through treats at Halloween
  - Look at potential coffee and muffins individually wrapped by Negash for staff
  - Some good ideas about swag instead of food.
  - Potentially be nice to do this at least once or twice a year
  - Student enrollment is currently 316
  
- **Grade 9 Welcome**
  - Spring 2021 - parent orientation/tour; PAC presentation - TBC w/NHS Office in 2021
  
- **Grad Support**
  - Parent Committee Champion - TBA - PAC Connect/Support?
  - Awards/Scholarships
  - Dinner tix /other top-up support?
  - Look at different options to help out like Grad signs for their yards or vehicle decals