



Meeting MINUTES - **Tuesday, Sep 15, 2020 - 6:00pm Virtual Link Meeting**

Meeting dates - 2020 - Oct 13 (AGM), Nov 10, Dec 8 / 2021 - Jan 12, Feb 9, Mar 9, Apr 13, May 11

Chair Report *(Tanya Pomaranski)*

- Welcome back
- **PAC Framework - 2020/2021**
 - We will continue with online meetings
 - Volunteer form/CAR checks - on hold until further notice from NHS office
 - Annual Planning Follow Up
- **Governance**
 - AGM Prep - Constitution review
 - Policies - review/adapt as needed thru the year
 - Handbooks / Event Plans - review/update all roles and outlines by December

Principal's Report *(Kimberley Funk)*

- Presented and reviewed at each meeting - beginning October
 - outlines school events - high level review; address questions or key topics
 - be presented at the meetings then follow up with the actual document

Financial Report *(Mira Salter)*

- Draft Budget 2020-2021 - AGM prep review
 - Not much has happened in the account

Communication Report *(Tanya Pomaranski/Cyndi Wiebe)*

- **Web Page Updates**
 - Constitution draft
- **Monthly PAC News** - Bright Arrow Email (Tanya)
 - Prepare October update
 - Review/approve distribution frequency with NHS Administration in October
- **Social Media** (Tanya)
 - Waiting on HSD follow up for PAC practices
- **Parent Resources** (PAC Web Page) - documents to come

Fundraising Report *(Event Leads)*

- **Raffle - 2020-2021** - (Lorinda Huebert/Lesley Reimer)
 - Raffle is paused until we get direction from school admins
 - Pivot/Shift given return to school plan
 - Sponsorship - Science Lab progress (Lesley Reimer)
 - What else is needed as far as fundraising for the school??
- **Canteen 2020-21** - (Lesley Reimer/Christa Cooper)
 - Canteen closed - on hold until further notice from NHS Office
 - Breakfast program on hold as well. We will need to look at the spreads and manage any that have expired



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Program Support *(Executive)*

- **Green Space - Long term planning - tbd**
 - ***Short term- 2-3yrs***
 - 2nd Shed-sponsor, benches - sponsor, trees/greenery - sponsor/grant, planters/plants, Outdoor classroom - tbd
 - ***Long-term (3+yrs)***
 - Paved Oval Track, outdoor canopy, electronic signage
 - Grant writing (including HSD \$2500), planning and budget #s

- **Food Committee**
 - Canteen closed - on hold until further notice from NHS Office

- **Staff Appreciation**
 - Discuss options with NHS in October
 - Ideas were tossed around on different options.
 - What are the guidelines where this is concerned
 - Maybe start with some Halloween goodie bags or items for the students

- **Grade 9 Welcome**
 - Spring 2021 - TBD - parent orientation/tour

- **Grad Support**
 - Parent Committee Champion -TBA
 - Awards/Scholarships
 - Dinner tix /other top-up support?