



## Meeting Minutes - **Wednesday, March 9, 2021 - 6:00pm Virtual Meeting**

Meeting dates - 2021 - Apr 13, May 11

### **Chair Report** (*Tanya Pomaranski*)

- Previous Minutes
- Governance
  - PAC Financial Controls / Fundraising & Gifting Policies - in progress; Tanya working on the updates and will circulate when ready.

### **Principal's Report** (*Kimberley Funk*)

- use March principal email on distribution

### **Financial Report** (*Mira Salter*)

- Interim Budget 2020-2021 review; NHS lottery account activity
- HSD Reporting - due March 15 - deliver to Kimberley, Cheryl Horn and NHS; Tanya to send.

### **Communication Report** (*Tanya Pomaranski//Cyndi Wiebe*)

- Web Page Updates - Tanya to send updates to Karin
- PAC News - Bright Arrow Email; draft submitted for approval and delivery 1st wk of March; Tanya to remind NHS Admin for approval and distribution.
- Social Media - account updates - PAC members can like @nhspac
- Parent Resources

### **Fundraising Report** (*Event Leads*)

- Raffle and Canteen **on hold remainder of the year.**
  - Raffle - TBD - (Lesley Reimer)
  - Canteen TBD - (Lesley Reimer/Christa Cooper/Debbie Blair)

### **Program Support** (*Executive*)

- **Green Space, etc.**
  - **3D Digital Printer** - NHS - estimates, PAC - Community Grant Foundation
    - Debbie has Feb financials; will reach out for any budget and PAC board member info as needed. Graham to provide equipment list and school info as required. Due week ending March 26.
  - Science Lab Sponsorship - on hold post pandemic (Lesley Reimer)
  - Wish List & Grant research - continue and maintain for future (Debbie/Tanya)
- **Food Committee** (*Executive/Debbie*)
  - Canteen closed - snack pgm on hold; revisit expiration dates in 2021.
- **Support & Appreciation** (*Executive/Christa*)
  - Staff Appreciation - May plans & estimates underway. Christa investigating food truck options. Tanya and Mira to provide a budget outline to satisfy planning and Grant apps.
  - Student Appreciation - Easter treat bag - March 25 and 26; due at school March 24.
    - Debbie is the central point of drop off. Tanya to run social media posts 1-2x.
    - Tanya to follow up with the NHS admin to distribute parent updates.
  - Spring break dance craze contest - March 26-Apr 1. Draws = TBD



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- Christa to reach out for gift card prize donations. We have 2 cards donated already. One per grade would be wonderful. Still need to figure out voting and awarding prizes.
  
- **Grade 9 Welcome - Spring 2021**
  - Parent orientation/tour - PAC presentation tbc w/NHS Office in 2021
  
- **Grad Support - 2021**
  - Parent Committee Champion
  - Awards/Scholarships - June x2 awards (\$500 budget required for 2021).
  - Dinner tix /signage, etc. - tbd - Lesley researching options available to us.