



Meeting Agenda - **Tuesday, Dec 14, 2021 - 6:00pm Learning Commons**

Meeting dates - 2022 - Jan 11, Feb 8, Mar 8, Apr 12, May 10

## Chair Report *(Tanya Pomaranski)*

- Welcome back/intros
- **PAC Framework - 2021/2022**
  - Annual Planning Follow Up - Graham to follow up on count confirmations. Staff counts, student count, projected grads for June.confirm numbers
  - Student Leadership attendance will remain as an open invitation. Graham will checkpoint with the team to consider connecting with PAC for future needs. PAC and Student leadership are both open to an open invitation as needed.
  - Grad Parent Committee rep - Graham to connect with Kimberley to confirm a Parent contact. NHS Exec to connect with the Parent Champion to discuss needs/potential collaboration.
- **PAC Governance - 2021/2022**
  - NCU new signers' and Volunteer CAR forms are complete.
  - PAC Community Report update with fundraising priorities to be updated by Tanya and circulated to the team in preparation for the next meeting. The 2021/22 priorities are based on the continued discussions held here for school/student needs.

## Principal's Update *(Kimberley Funk)*

- Monthly parent email presented and reviewed at each meeting; any additions
  - December email delivered for posting. Graham added the following updates:
    - Varsity Girls - AAA champs - congratulations on the hard work.
    - Varsity Boys fought hard and sustained injuries within the team.
    - NHS hosting the John Kipe Memorial Varsity Boys Basketball tournament.
    - 3D printer - selections finalized; reviewing filament manufacturers to sustain maintenance costs.
    - In academics - wrap-up and what's next
      - Gr 9 & 10 wrapping up Chem and Eco-Systems investigations; Gr 11 are using Blender in prep for 3D modelling/animation, Gr 10 learning Tinkercad; first Gr12 IDM.
      - Winter break is from a Wed-to-a-Wed this year; still 2 weeks for rest and recharge.

## Financial Report *(Lesley Reimer)*

- Draft Interim Budget 2021-2022 is documented/discussed with exec. Budget needs to be fluid and flexible to manage within health restrictions.
- Nov HSD reporting complete and filed. No change in bank account balance - no expenses to date.



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Communication Report (Tanya Pomaranski)

- PAC Web Page updates - work with Karin Koop for in-year updates
- PAC News - Bright Arrow email distribution - 1x/term as needed; revisit template for upgrades
- Social Media - manage volunteer shout outs and key program support
- Parent Resources - Drivers Z posted; Parent FAQ is next; others follow in-year as written/approved

Fundraising Report (Event Leads)

- Lotteries/Raffle - (Lesley Reimer)
  - Prepare NHS PAC application and event
    - Tanya to send a letter template to Kimberley/Graham. Kimberley to secure a letter for application in time for Christmas break.
  - Sponsorship - Science Lab - revisit? (Lesley Reimer)
    - Graham continues to explore costs for individual pieces and complete lab costs.
- Canteen - remains on hold. Revisit in 2022; dependent on health regulations.

Program Support (Executive)

- Grant research/writing (including HSD \$2500), planning and budget #s
- Review Priority Wish List:

Short-term 1= 1-2 yrs	Short-term 2 = 2-3 yrs	Long term 3+
<b>Grad Support</b> <ul style="list-style-type: none"> <li>● Awards, signage, keepsake, dinner tix</li> </ul> <b>Outdoor Benches/Seating</b> <b>Staff/Student Appreciations</b> <b>BBQ</b>	<b>Outdoor Classroom</b> <b>Science Lab</b> <ul style="list-style-type: none"> <li>● stands, water system, indoor garden</li> </ul> <b>2nd Shed</b>	<b>Paved Oval Track</b> <b>Outdoor Canopy</b> <ul style="list-style-type: none"> <li>● pergola - tie into the outdoor classroom &amp; benches/seating.</li> </ul>

- Lesley confirmed one source could not approve access to reclaimed lumber materials from the Elevator demolition. Tanya to circle back to the owners to determine if access is available and if the resources are still accessible.
- Graham and Kimberley to confirm seating designs/specs/catalog choices for fundraising/budgeting purposes.
- Kimberley to confirm if our project qualifies under the rules of the HSD grant application for greenspace implementations?
- With Mr. Lebar leaving NHS, Mr. Reimer’s class will pick up the social media graphic designs once fundraising event details are confirmed. Tanya to fwd NHS PAC logos to Mr. R.



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- **Food Committee**

- Canteen closed - on hold with Covid regulations. Revisit in January

- **Staff & Student Appreciation**

- Graham suggested best days for Staff - PD/Admin day or when staff stay late (i.e. Parent/Teacher Conferences). With current restrictions, individual packaging is a requirement.
- Students - packaging requirements apply. Discuss Spring options with NHS Admin.

- **Grade 9 Welcome**

- PAC emailed a welcome pkg in September; posted on PAC web page.
- Continue to wait on 2022 plans and determine if a kiosk is viable within current health restrictions and school planning.

- **Grad Support**

- Parent Committee Champion to be confirmed. Graham to discuss with Kimberley to confirm; provide PAC an update to connect and collaborate.
- Awards/Scholarships - our changed approach to provide the award amount at graduation eludes to a bursary more than a scholarship.
- Dinner tix /other top-up support. The group discussed what does this additional support look like? What potential is there with the changing landscape of graduation celebrations? Keep discussing ideas as the graduation celebrations change/evolve.
  - Could it be in support of a grad luncheon - similar to 2021?