



## Meeting Minutes - Tuesday, May 17, 2022 - 6:00 pm Board Room

### Meeting dates – Final Meeting for 2021-2022

#### In Attendance

- Tanya Pomaranski, Rhonda Kenning, Kimberly Funk

#### Chair Report *(Tanya Pomaranski)*

- **PAC Framework - 2021/2022**
  - Tanya received a (Volunteer Grant Award) through her employer but it has to be used on a registered charity
  - Discussion on 2022-2023 meeting dates-will continue as the 2<sup>nd</sup> Tuesday of each month. September designated as the yearly planning meeting and October 2022 will be the commencement of joint meetings with the school representatives
  - Sponsorship letter to be developed and circulated, Lesley will distribute to potential donors this summer. Hanover does not permit any advertising of donors within the school
  - Any donations used to purchase equipment for the outdoor development must be approved by HSD to ensure insurance coverage/risk assessment
  - Tanya will research how to apply for the HSD \$2500.00 grant and ask if it can be carried over to apply to larger purchases
  - Rhonda to call Shirley H. to inquire about pergola costs and builders

#### Principal's Report *(Graham Sereda-Vice Principal)*

- Presented and reviewed at each meeting - beginning October
  - Email sent to Grade 9 families asking for volunteers to provide lunch hour food donations for welcome day. Food to be set up for 12:30 pm. PAC will volunteer to BBQ
  - Back to normal school routine
  - First ever HSD dance May 27, 2022, sold 140 tickets, dance supervised by staff and EA's

#### Financial Report *(Lesley Reimer)*

- No changes to report.

#### Communication Report *(Tanya Pomaranski)*

- **Monthly PAC News** - Bright Arrow Email (Tanya)
  - End of year email to families
  - Seeking volunteers for morning snack service
  - BBQ announcement
  - 50/50 fundraiser announcement
  - Grad awards (2 awards at \$250.00 each) to be presented on June 27<sup>th</sup> at the 5:00 pm presentation of awards
- **Social Media** (Tanya)



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**Fundraising Report** *(Event Leads)*

- **Lotteries/Raffle** - (Lesley Reimer)
- Lottery license pending, planning to delay fundraiser until September 2022

**Program Support** *(Executive)*

- Grant research/writing (including HSD \$2500), planning and budget #s
- No response from BSI Because We Care Grant
- PAC will be provided with a table for meet the teacher Sept 15, 2022 from 6:00-8:00 pm
- **Review Priority Wish List:**

Short-term 1= 1-2 yrs	Short-term 2 = 2-3 yrs	Long term 3+
<b>Grad Support</b> <ul style="list-style-type: none"> <li>● Awards, signage, keepsake, dinner tix</li> </ul> <b>Staff/Student Appreciations</b> <b>BBQ</b>	<b>Outdoor Classroom</b> <b>Outdoor Benches/Seating</b> <b>Science Lab</b> <ul style="list-style-type: none"> <li>● stands, water system, indoor garden</li> </ul> <b>2nd Shed</b>	<b>Paved Oval Track</b> <b>Outdoor Canopy</b>

- **Food Committee**
  - Canteen closed - on hold with Covid regulations. Revisit in Sept 2022
  - Investigating a grant for the breakfast program, the program was well received by the students
- **Staff & Student Appreciation**
  - Discuss options with NHS Admin
- **Grad Support**
  - Parent Committee Champion-tbc in Sep 2022
  - Awards/Scholarships