



Meeting Agenda - **Tuesday, Oct 11, 2022 - 6:00pm Learning Commons**

Meeting dates - 2022 - Nov 8 - AGM, Dec 13/ 2023 - Jan 10, Feb 14, Mar 14, Apr 11, May 9

Attendees: *Lesley Reimer, Tanya Pomaranski, Krista Shidel, Kimberley Funk*

Chair Report *(Tanya Pomaranski)*

- Welcome - nice to see some new parents joining our meeting table!
- Executive recruiting plan by May 2023 - we will need executive roles in place for May 2023 to assume the roles come Sep 2023. We are inviting those interested to shadow us at meetings; see what we are all about.
- Current Execs - all volunteer/criminal check/declaration statuses in place
- AGM prep - Constitution - one minor date change; policies and fundraising wishlist will be circulated with Nove agenda invite.
- Student Leadership - PAC will invite on an as needed basis as expressed by SL or Students in Action teams.
- HSD PAC Liaison - Nov 22 - at Division office in Steinbach. All parents are welcome. Executive invite forwarded by Chair when received.

Principal's Report *(Kimberley Funk)*

- Group discussion on any missing news items; nothing to add to September's message. October is coming out this week.
- PAC to consider when to deliver PAC parent news; add to the end of the Principal message (1st week of every month). Or deliver independently.
- PAC to consider and prepare for November. Key messages are upcoming (alternative) fundraisers and volunteers to support the launch of Morning Breakfast Snack Pgm.

Financial Report *(Lesley Reimer)*

- Monthly account balance
 - two accounts 101 (\$3,765.90) and 102 (Lottery) = \$0
- HSD Financial Rpt - **Nov**, Feb and May;
 - Chair and Treasurer will address updates in the account re - CNCM
- Budget confirmations for AGM
 - Budget outlined in Annual planning; confirm for presentation in Nov
- Current expenses
 - banner; on hold for reimbursement until operating funds are in solid state.
 - morning snack pgm - will require tracking for interim report; CNCM grant requirements.

Communication Report *(Tanya Pomaranski)*

- **Web Page Updates** - Tanya to provide updates to school office
- **PAC News** - monthly frequency given PAC Exec needs, Morning Snack Pgm, etc.
- **Social Media** - Insta/FB - Tanya posts single messages; seems to get the most interaction.
- **Parent Resources** - follow up on Sept Annual Planning discussion; Grad Parent Committee notes would be a huge plus on our site; the 'binder' that was passed down to each new group went missing. Lesley to work with the Committee to get us a draft set of notes.



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Fundraising Report *(Event Leads)*

- **50/50 Raffle** (Lesley Reimer)
 - Redirect again by Lotteries; had to reapply. A new lottery license number is coming. Given the alternative fundraiser discussion - consider posting / running in Spring for the outdoor space specifically.
 - Update poster/FB and Insta graphics (Ezra) Will reach out when we know the license number.
 - Sponsorship - Science Lab - revisiting with touchpoints. (Lesley Reimer)
- **Canteen** - available for us to use. A lot of work to run/manage; for some profit. We could use the canteen to run a hot dog lunch day with the leftovers from our BBQ. Need to take inventory/stock of what's there.
- **Fundraising** - options outside of lotteries. Bothwell and Mom's Pantry - low interest/profit margin.
 - Discussed what Grads are doing; we do not interfere or conflict with Student Leadership fundraisers and we do not want to compete/overlap with the other schools.
 - Krista and Tanya proposed an alternative fundraiser parent info sheet. Kimberley onsite. We will run this for November and move lotteries to Spring.

Program Support *(Executive)*

- Grant research/writing (including HSD \$2500), planning and budget #s
 - Updates - Rhonda - will need to prep HSD with NHS admin as outlined.
 - Sponsorship - Lesley - waiting on Concrete follow up.
- **Priority Wish List:**

Short-term 1= 1-2 yrs	Short-term 2 = 2-3 yrs	Long term 3+
Grad Support <ul style="list-style-type: none"> ● Awards ● Fundraising Contributions Staff/Student Appreciations	Outdoor Classroom <ul style="list-style-type: none"> ● Park Benches ● Flatrock Seating ● Picnic Benches ● Planters/Garbage Containers ● Pergola/Concrete Science Lab	Paved Oval Track Outdoor Canopy



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- **Morning Snack Pgm -**
 - Bread Days
 - Some donations received - continue with social posts
 - Can we incorporate it into Morning Snack Pgm - yes.
 - Morning Breakfast program
 - funds available from CNCM grant. First deposit of \$3550; we are only guaranteed 2 payments with the third pending an interim report and follow up.
 - Breakfast food reqs - Krista to work with local pricing and availability. Examples of items approved include:
 - -mini carrots (any fresh vegetables deemed suitable for breakfasts)
 - -whole fruits
 - -milk; cold cereal (whole grain listed first in ingredients)
 - -whole grain crackers
 - -cheese strings
 - -yogurt cups
 - -bars (as long as first ingredient is whole grain, fruit, soy or nuts)
 - -water should be offered with each breakfast
 - -at least 3 food groups should be offered each breakfast, one of which needs to be a fruit or vegetable
 - -80% of the funds should be used on food, up to 20% for equipment such as small appliances, bowls, cups etc.
 - Two days per week to start - work with volunteer availability. Tanya coordinating volunteer posts and responses
 - 1 - Tues/Thurs
 - 1 - couple of Fris a month
 - 1 waiting on response; 1 unable to support from initial touchpoint.
- **Staff & Student Appreciation**
 - Staff - Xmas time - Krista and Tanya to get started on the one idea previously discussed. See what we can do with relying on donations/sponsorship
 - Pizza311 - confirmed 350 student count. Coupons could be distributed at SL's pizza lunch days for any who would want to take them.
- **Grade 9 Welcome**
 - BBQ 2023 - plan in March
 - Current leftovers - next steps - PAC to hold a hot dog lunch if we can coordinate volunteers. Sell a combo of chips/drink/hotdogs. Funds back into the account for next year's bbq.
- **Grad Support**
 - Parent Committee - committee held 2 meetings; need to work with NHS for chair. Lesley to confirm notes for our Parent Page to pass down and outline of the options required.
 - Discuss PERK / PAC fundraising options Apr-Jun - yes, this sounds like an amazing opportunity. Let's do it. Tanya sent a prelim message for pre-book; reminder in Feb to finalize details. Coffee Trailer sets up 1x/week near the school from April -June. 5% of all sales go to NHS Grads. We advertise; promote and support. Grad Parent Committee notified.
 - Awards/Scholarships - discuss eligibility at AGM